



॥ Jai Sri Gurudev ॥
Sri Adichunchanagiri Shikshana Trust (R.)

BGS Vijnatham School

Tech Zone VII, Plot No.2 Greater Noida (West)

Applications are invited for the following posts:

- **Bursar cum Chief Administrative Officer:**
 - (1) Post graduate with requisite knowledge in general administration & finance with working experience of minimum 5 yrs in school.
 - (2) Understanding of govt. rules & regulations.
Preference will be given to candidates with defense background
- **Vice Principal:** Post graduate with minimum 5 yrs of administrative & 8 years of teaching experience in senior classes.
- **Headmistress:** Post graduate with minimum 3 yrs of administrative & 5 years of teaching experience in junior & middle school.
- **PRT:** B.A/ B.Sc with B.Ed to teach all subjects including English, Hindi, Sanskrit, Maths, General Science, Social Science, Art & Craft, Western Music, Dance and Instrumental Music (string instruments preferably).
- **Counsellor Cum Special Educator**
- **Front Desk Executive:** Graduate/ Post Graduate with minimum 2 yrs of experience.
- **Part time teachers:** French, German and Sanskrit.
- **Lab. Assistant:** B. Sc. with knowledge of Computers
- ❖ Preference will be given in all areas to candidates with public school background, requisite experience, excellent communication skills and adequate computer literacy.
- ❖ Forms can be filled online at school website: www.bgsvijnatham.com. Applications received online till Wednesday, 5th June 2019 will be considered.
- ❖ *Only shortlisted candidates will be called for the interview.*

PRINCIPAL